

BUDGET CYCLE SCHEDULE

MARCH – APRIL	Development of expenditure requests, review by the City Manager and staff for preparation of a recommended budget document
APRIL - MAY	Proposed City Manager's budget submitted to Finance Committee for review Finance Committee review and budget recommendation submitted to City Council for public hearing and final adoption
JUNE 1	Final deadline for submitting operating budget draft to Local Government Division, Department of Finance and Administration
JULY 1	Beginning of Fiscal Year
JULY 20	Deadline for submitting final operating budget to Local Government Division, Department of Finance and Administration
SEPTEMBER 1	Local Government Division, Department of Finance and Administration grants final approval of Operating Budget Document
DEC. - JAN.	Midyear Review by Departments of actual expenditure reports from July - December, review by the City Manager and staff of issues and expenditure requests for preparation of a recommended Midyear Budget Document
JAN. - FEB.	Finance Committee recommendation, City Council approval and submittal to Local Government Division for Midyear Budget approval